

STATE OF DELAWARE
DELAWARE EMERGENCY MANAGEMENT AGENCY (DEMA)
HOMELAND SECURITY GRANT PROGRAM (HSGP)

MEETING NOTICE & AGENDA

The Delaware Homeland Security Terrorism Preparedness Working Group, Training and Exercise Subcommittee will hold a meeting on Sept 4th, 2019, 8:30 a.m. at the Fire School, Dover.

Agenda

1. Call to Order and Introductions
2. Approval of Minutes (8-7-2019)
3. Recognition of Visitors
4. Approval of agenda
5. Reports:
 - a. Exercise Programs:
 - State Terrorism TTX, 18 Sept 2019
 - DEMA, Debris management TTX, 24 Sept 2019
 - State Fair IED, TTX, 25 Sept 2019
 - Kent, DR, Comm, 17 and 29 Oct 2019
 - Statewide COOP TTX, May – Oct 2019
 - Wilmington ICS/UC, TTX, 15 Jan 2020
 - Other DE exercises:
LE
State-wide TTX's for school shooting/shelter-in-place, ongoing this year
TTX, DSCYF active shooter TBD
TTX, OMB active shooter TBD
 - PH:**
3-Day RSS/POD Full Scale Exercise on Sept 26, 27, and 28th.
 - HC:**

A.I. DuPont
2 Tabletop Exercises planned for Aug-Dec 2019

Pursuant to 29 Del. C. 100004(b), the Training & Exercise Subcommittee may call for an executive session.

The Training & Exercise Subcommittee's next meeting is scheduled for 9 Oct 2019 8:30 AM.
Please check the statewide calendar for meeting notices and minutes: <http://www.delaware.gov>

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Bay health

NND/Ebola drill – Date TBD
Exercise with DAFB in August

Beebe

NOV – influx patient exercise – Date TBD

CCHS

8/6 – Functional Hazmat Exercise – Fire school
10/10 – flu vaccination exercise – can include POD if can hold off another week.
Starting at 2:30 a.m., having drive-up window, and going through to 9:30 p.m. A goal of 14,000 people vaccinated
10/24 – mass casualty exercise

Nanticoke

Active shooter drill – to take place in last quarter of 2019

St. Francis

Infant abduction drill – Date TBD
DECON/hazmat drill – Date TBD
MCI – End of year Date TBD

DAFB

Open House - 9/13-15/19

Preparation for Open House - they are having a MARE 8/17 (scenario-single pilot crashing – 37 casualties that will require transport

DHS Training Courses;

- AWR-132 - Understanding and Planning for School Bombing Incidents, 14 Aug, 23 attended
- MGT-341 Disaster Preparedness For Hospitals & Healthcare Organizations, 11-12 Sept, 10 enrolled
- AWR-228 Community Resilience, 19 Sept, 22 enrolled
- PER-211 Medical Management of CBRNE Events, 15-16 Oct, 2 enrolled
- MGT-460 Debris Management, 22 Oct, awaiting announcement, 5 enrolled
- PER 230/231 IRTB and PRSBI, 7 Nov 19, awaiting announcement
- MGT-318 PIO, 13-14 Nov 19, awaiting announcement
- Office of Bomb Prevention (OBP), coordinating to conduct 4 courses this year at various chemical facilities in DE, more to follow on locations & dates

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- In-residence courses:

Center for Domestic Preparedness (CDP), 1

New Mexico Tech (NMT), 1, 25 registered from the 31st CST for 2019

Counter Terrorism Operations Support (CTOS), 0

b. After Action Report Improvement Plan

1. AAR's

- None

2. - Financial Statements:

- FY17 T&E

6. Old Business:

a. Disciplines brief on written summaries from previously approved class's or conferences:

LE: approvals

Priority One Air Rescue, 13-17 May 19

Crimes against children training conference, 10-13 Jun 19

NATIA conference, 27 Jul – 2 Aug 19

ALERRT training conference, 29 Sept – 2 Oct 19

NY Scuba course, 8-13 sept 19

FS: approval

Vehicle Extrication course, 3-8 June 19

Swift water Rescue AWR, re-scheduled 19

Swift water Rescue Tech, July/Aug 19

Public safety Dive Ops & tech course, June/July 19

Trench Rescue course, Oct 2018

VA beach collapse course, 18-26 Oct 19

CT: approval

UAV training conference, 28-30 Oct 19

EMS:

SWAT Medic re-cert Kent EMS, 7-18 Oct 19

SWAT Medic re-cert Kent EMS, 9-14 June 19

VA HazMAT training conference, 10-13 Oct 19

DTI:

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Gartner cyber security training conference, 17-20 June 19
Gartner cyber security training conference, 19-25 Oct 19

CCP:

IAEM conference, 17-21 Nov 19

- b. New T&E forms sent to all subcommittee members. DELETE all other forms from your files. If the electronic signature does not work, have the form signed & bring it to the meeting.

7. New Business

a. Request for Training

- Any requests over \$25,000 must go thru the GSS approval process prior to approval of the T&E subcommittee per our fiscal.
- FS \$2,000.00
- HZ \$2,247.50
- CT \$1,914 to previously approved request of \$9,570 UAV training conference

b. Request for Exercises

- none

- c. All supporting documents for T&E requests must be sent to DEMA before the request is placed on the T&E agenda.

8. NIMS coordinator - update

9. CERT/Citizen Corps - update

10. Other Subcommittee Business

- Change October T&E meeting to 9 Oct 2019 due to REP exercise on 2 Oct 2019
- T&EPW, tentative date 13 Nov, have the T&E meeting at 8:30, T&EPW at 9:00. Dover Downs

11. Committee members comments

12. Adjourn

INFORMATION:

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- ✓ When submitting your requests, have all material signed & multiple copies of supporting information about your course/class so the other members of the committee can review the item for voting.
- ✓ Reimbursements for all T&E approved requests must be submitted to DEMA within 60 days per the checklist.
- ✓ Any expenses over the estimated amount approved by the T&E subcommittee, reviewed